

National Jute Board

Ministry of Textiles, Govt. of India

Delhi Regional Office

NIT No. 07/NJB/Jute Fair-2022/Chandigarh/Tender dated: 11.02.2022

TENDER NOTICE FOR "JUTE FAIR CHANDIGARH-2022"

Sealed Tenders are invited by the **Secretary, National Jute Board (NJB), Ministry of Textiles, Govt. of India** from the bonafide interior decorators/exhibitors of repute and with good financial standing for design, decoration and setting up of NJB's stalls at the Lajpat Rai Bhawan, Sector 15-B, Chandigarh in a total area measuring about 4,000 Sq. ft. **for an exhibition to be held from 23rd February to 1st March, 2022 (total 7 days)**. The hall will be made available from the evening of 22nd February, 2022. The job involves fabrication of around 22-25 stalls with enclosure of more or less 100 Sq.ft each, for sales arrangement, one stall with enclosure of more or less 100 sq. ft. for NJB Office. The above job should be completed by 23 hrs. on 22nd February, 2022. Similarly, the fabrication should be dismantled on conclusion of the exhibition at 24 hrs. on 1st March, 2020 night itself.

JOB SPECIFICATIONS

Each stall will have to be provided with one Mica table, two chairs, two tube lights, 3 spotlights and basket for wastes. All stalls and walking passage are to be provided with wall to wall carpets. One sofa set, one center table and two small side tables for the Office are to be provided. General Lighting, decoration will be required along with Welcome Banner/Gate (Fascia) of the size 12 x 4-Ft, with NJB Logo in Digital Printout, and other matters flex base material at the Entrance of the Hall, with 2 nos. side panels of size 8 x 1 ½ Ft. (Matter for Fascia will be provided 3 days before the event), for the event. Name Boards with names of the participants of suitable size will have to be provided (one name per stall--- names will be provided one day before the event). 20 Flex banners (4 x 3 Ft. each) & 2 backdrops (9x12 Ft.) each in Iron frame with stands to be provided.

The Exhibition Hall is to be provided with: 1 No. "Thank you, Please

Visit again” board, 2 Nos. “No Smoking Please” boards & 4 Nos. direction/sign boards with stands.

INAUGURAL ARRANGEMENTS

A red color ribbon & 1 No. Scissors & one decorative tray, 1 inauguration lamp (with cotton and oil for lighting) with candle & match box suitable for inauguration, are to be placed at the entrance of the hall for inauguration.

The whole job is to be executed as a “TURNKEY PACKAGE”. Rates quoted should provide for 2 (Two) Security Guards, Cleaning, Sweeping, etc.

Electricity charges & additional lightings (on actual) will be borne by NJB (Necessary approval from concerned State Electricity Board/Agency is to be obtained by Tenderers). The rates should include the total hiring charges for all the above inclusive of To & Fro transportation, erection, maintenance throughout the period of exhibition and dismantling. Income Tax (TDS) will be deducted at the time of making the payment at the applicable rates. PAN and IGST/GST Registration Number, Profession Tax Regn. No., should be mentioned in the tender document.

Sealed tenders, for the above event, complete in all respects superscribing the envelop “ Jute Fair Chandigarh 2022” and addressed to “**The Secretary, National Jute Board (NJB), Ministry of Textiles, Govt. of India, 508 & 509 Prakash Deep Building, 7 Tolstoy Marg, Connought Place, New Delhi-110001**” should reach not later than 12 hrs on 21st February, 2022. Tenders will be opened on the same day at 12.30 hrs. in the presence of the tenderers.

No responsibility is accepted for postal delays.

The Board reserves the right to accept or reject any offer in full or in part or all the tenders without assigning any reason/s, whatsoever.
